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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5438543
Procuring Entity CARLOS HILADO MEMORIAL STATE COLLEGE
Title Procurement of Common Janitorial & Office supplies for the 4 campuses (RFQ 18-169)
Area of Delivery Negros Occidental

Solicitation Number:	RFQ 18-169	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	22/06/2018
Approved Budget for the Contract:	PHP 387,514.81	Last Updated / Time	21/06/2018 19:06 PM
Delivery Period:	15 Day/s	Closing Date / Time	28/06/2018 10:00 AM
Client Agency:			
Contact Person:	Perla Gigje Guillena Head, BAC Secretariat Mabini Street, Brgy Zone 1 Talisay City Negros Occidental Philippines 6115 63-34-7128404 63-34-7128404 chmsc_bacsec@yahoo.com		

Description

Standard Form Number: SF-GOOD-60
Revised on May 24, 2004

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE COLLEGE
Talisay City, Negros Occidental
Telefax: (034) 712-8404 / 495-3767
chmsc_bacsec@yahoo.com

REQUEST FOR QUOTATION

Date: June 18, 2018
Quotation No. 18-169

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

ROSALINDA S. TUVILLA
BAC Chairman

NOTE: Page 1 of 7

- ALL ENTRIES MUST BE TYPEWRITTEN
 - DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
 - WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 - G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE

NO. (Pls. indicate brand offered)

LOT 1 - JANITORIAL SUPPLIES

- BATH SOAP, Anti-bacterial, Cleansing White Soap, 120G 12 bar
- BROOM, Soft, Tambo 44 piece
- BROOM, Stick, Tingting 55 piece
- CHLORINE, Industrial 3 kilogram
- CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap 48 bottle
- CLEANSER, scouring powder, 350grams/can 66 can
- DETERGENT, BAR, Min 392 grams net mass four(4) pcs per bar 12 bar
- DETERGENT POWDER, all purpose, 1 kilo/pouch 58 pouch

- 9 DISHWASHING LIQUID, 20ml 10 sachet
- 10 DISHWASHING LIQUID, Concentrate, MMS 4 gallon
- 11 DISHWASHING SPONGE 4 each
- 12 DISINFECTANT, bleaching solution, 1 liter 6 bottle
- 13 DOORMAT, Cotton 60 piece
- 14 DOORMAT, Rubber 16 piece
- 15 DUST PAN, non-rigid plastic 17 piece
- 16 EASY SQUEEZE MOP 4 piece
- 17 FABRIC CONDITIONER, 900ml 10 bottle
- 18 FEATHER DUSTER, HD 3 piece
- 19 FLOOR MAT, Cloth 10 piece
- 20 GLASS CLEANER, Glass Cleaner, with handle and spray, 500ml 10 bottle
- 21 MOPBUCKET 1 piece
- 22 OXALIC, Apollo 500g 11 kilogram
- 23 PAIL, PLASTIC, Medium Size 7 piece
- 24 POWDER, Borax, 500 grams/pack 6 pack
- 25 RAG, Cotton, 7" in diameter 53 kilogram
- 26 SCOURING PAD, 5 pieces per pack 7 pack
- 27 SPONGE, Dishwashing 6 piece
- 28 TOILET BOWL BRUSH, with handle 7 piece
- 29 TOILET BOWL PUMP, Wood Handle 7 piece
- 30 TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack 29 pack
- 31 VACUUM CLEANER, Portable, Multi purpose Vacuum Cleaner 1 unit
- SUB TOTAL = 72,071.57

LOT 2 - OFFICE SUPPLIES

- 32 ACETATE, Gauge #3, 50m per roll 3 roll
- 33 AIR FRESHENER, 280ml/can 88 can
- 34 ALCOHOL, Rubbing, 70%, Ethyl, 500 ml. 173 bottle
- 35 ARCH FILE FOLDER, Long, Black 100 piece
- 36 BALLPEN, Ballpoint, 0.5, Metal point, S-fine, black 256 piece
- 37 BALLPEN, Ballpoint, 0.5, Metal point, S-fine, blue 71 piece
- 38 BALLPEN, Ballpoint, 0.5, Metal point, S-fine, red 62 piece
- 39 BALLPEN, Ballpoint, Retractable, 0.5mm, black 87 piece
- 40 BALLPEN, Ballpoint, Retractable, 0.5mm, blue 20 piece
- 41 BALLPEN, Ballpoint, Retractable, 0.5mm, red 48 piece
- 42 BOOKEND, POWDER-COATED PAINT TEXTURE, Heavy metal/steel, non 2 pack
bind, 2pcs/pack, Dimensions (H * Lg * L) : 160 * 125 * 125mm, L
shape design, assorted color, 558g
- 43 BOOKEND, L-SHAPED ANTI-SKID BOOKEND SOLID METAL SHELF BOOK 4 pair
CASE HOLDER STATIONERY
- 44 CARBON FILM, A4 size, 100 sheets per box 1 box
- 45 CARTOLINA, Assorted Colors, 20 pieces per pack 5 pack
- 46 CASHBOOKS, #104 1 piece
- 47 CHALK, Colored, dustless 5 box
- 48 CHALK, White, dustless, 100 pieces per box 6 box
- 49 CLEARBOOK, A4 size 11 piece
- 50 CLEARBOOK, Legal size 170 piece
- 51 CLIP Bulldog, 3" 30 piece
- 52 CLIP Backfold, 19mm, 12 pieces per box 49 box
- 53 CLIP backfold, 25mm, 12 pieces per box 46 box
- 54 CLIP backfold, 32mm, 12 pieces per box 41 box
- 55 CLIP backfold, 50mm, 12 pieces per box 37 box
- 56 DATA FILE BOX 5" x 9" x 15 3/4", Red 10 piece
- 57 DATA FILE BOX Arch file, legal size, black 75 piece
- 58 DATA FILE BOX Made with chipboard, with closed ends 181 piece
- 59 DATA FOLDER made with chipboard, taglia lock 63 piece
- 60 DESKTOP ORGANIZER /FILE TRAY, File Tray Plastic, 2 Layers 12 piece
- 61 ENVELOPE EXPANDING, KRAFTBOARD for legal size documents, 100 pieces per box 18 box
- 62 ENVELOPE, Plastic, Legal size 17 piece
- 63 ENVELOPE, MAILING, 500 pieces per box, 80 gsm 5 box
- 64 ENVELOPE, MAILING, with window, 500 pieces per box, 80 gsm 3 box
- 65 ERASER, felt, for blackboard/whiteboard 6 piece
- 66 ERASER, plastic or rubber 51 piece
- 67 EXTENTION WIRE HEAVY DUTY, 4 SOCKET, EXTENSION WIRE, 10M 1 piece
- 68 FASTENER, Plastic-coated For paper, multi-colored, approx. 7-8cm, 50 sets/box 42 box
- 69 FASTENER, for paper, metal, 50 sets per box 75 box
- 70 FILE ORGANIZER, expanding, legal, plastic, assorted colors 17 piece
- 71 FILE TAB DIVIDER A4, five (5) colors per set 23 set
- 72 Legal Size, five(5) colors per set 30 set
- 73 FOLDER, FANCY A4, 50 pieces/ bundle 5 bundle
- 74 FOLDER FANCY Legal, 50 pieces/ bundle 21 bundle
- 75 FOLDER L-type A4, 50 pieces pack 5 pack
- 76 FOLDER L-type, Legal size, 50 pieces per pack 8 pack
- 77 FOLDER Pressboard, size 210mm x 370mm, 100s/box 10 box
- 78 GLUE STICK, Hot Melt, 10mm diameter, big, use in Glue Gun 64 piece
- 79 ILLUSTRATION BOARD, 30" x 40", 2ply 10 piece
- 80 INDEX CARD, 3" x 5", ruled both sides, 500s/pack 2 pack
- 81 INDEX TAB, self-adhesive, 5 set/box, assorted colors 59 box
- 82 INK Permanent Marker, Refill, black 12 bottle
- 83 INK Permanent Marker, Refill, blue 7 bottle
- 84 INK Stamp Pad, 946ml., violet 1 bottle
- 85 INK Whiteboard Marker, Refill, black 2 bottle
- 86 LAMINATING FILM, 250 mic, 100 mtrs 2 roll
- 87 MAGAZINE FILE BOX, Large 10 piece
- 88 MARKER, WHITEBOARD, Bullet type, Red 30 piece
- 89 NOTE BOOK, stenographer's 40 leaves, spiral 6 piece
- 90 NOTE PAD stick-on, (2"x3"), 100 sheets per pad 42 pad
- 91 NOTE PAD stick-on, (3"x3"), 100 sheets per pad 46 pad
- 92 PAPER COLORED, 80 gsm, 216mm x 330mm, blue 10 ream
- 93 PAPER COLORED, 80 gsm, 216mm x 330mm, green 10 ream
- 94 PAPER COLORED, 80 gsm, 216mm x 330mm, pink 10 ream
- 95 PAPER COLORED, 80 gsm, 216mm x 330mm, yellow 10 ream
- 96 PAPER CONSTRUCTION, per specification; Options: 9" x 12"; 12" x 18" 10 pack

97 PAPER MULTICOPY, 216mm x 279mm (8.5" x 11"), short/letter size, S20, 70 gsm 10 ream
 98 PAPER MULTICOPY, 80gsm, size: 210mm x 297mm 4 ream
 99 PAPER MULTICOPY, 80gsm, size: 216mm x 330mm 25 ream
 100 PAPER MULTICOPY, A3 size, 80 gsm 9 ream
 101 PAPER, PHOTO, 210mm x 297mm (8.3" x 11.7"), A4, 10 pcs/pack, White gloss 45 pack
 102 PAPER, Specialty Paper, 216mm x 279mm (8-1/2" x 11"), short/letter 65 pack size, 10 sheets, 100gsm, beige
 103 PAPER Specialty Paper, 216mm x 330mm (8-1/2" x 13"), long, 10s, beige, 100gsm 157 pack
 104 PAPER Specialty Paper, 210mm x 297mm, A4 size, 10 sheets, 100gsm, beige 3 pack
 105 PAPER, Sticker High Gloss, 10 sheets/pack, white, legal 23 pack
 106 PAPER, Thermal 210mm x 30M, 1/2" core 15 roll
 107 PAPER, YELLOW Pad, 80 leaves 3 pad
 108 PAPER CLIP, gem type 32mm, 100 pieces per box 35 box
 109 "PAPER TRAY SORTER/DESKTOP ORGANIZER 4-TIER FILE DOCUMENT LETTER (LEGAL SIZE) PAPER TRAY SORTER DESKTOP ORGANIZER HOLDER SHELF METAL MESH BLACK MADE OF HIGH QUALITY METAL, OFFER IT HIGH LOAD CAPACITY, 4-TIER GEOMETRICAL MESH DESIGN. SOLID AND COMPACT STRUCTURE, WITH BRIEF AND ELEGANT LOOK. DESIGNED WITH FOOT PAD, ANTI-SKID AND PREVENT IT SCRATCHING DESKTOP. EASY FOR ASSEMBLING, CONVENIENT TO USE.
 " 2 piece
 110 PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack] 4 ream
 111 PENCIL lead, w/eraser, One(1) dozen per box 58 box
 112 PHILIPPINE NATIONAL FLAG 4 piece
 113 PICTURE FRAME, 8"x11" w/glass cover 22 unit
 114 PLASTIC COVER, PVC 8.5" x 13" 1 pack
 115 PUSH PIN, Flat head type, Assorted colors, 100s/box 8 box
 116 PVC COVER A4, clear (10/pack) 40 pack
 117 PVC COVER short, clear (10/pack) 40 pack
 118 RING BINDER 1" x 44", plastic, 80 rings, assorted colors, 10 pcs per bundle 8 bundle
 119 RING BINDER 1/2" x 44", plastic, 80 rings, assorted colors, 10 pcs per bundle 8 bundle
 120 RING BINDER 1/4" x 44", plastic, 80 rings, assorted colors, 10 pcs per bundle 6 bundle
 121 RING BINDER 2" x 44", plastic, 80 rings, assorted colors, 10 pcs per bundle 28 bundle
 122 RING BINDER 3/4" x 44", plastic, 80 rings, assorted colors, 10 pcs per bundle 8 bundle
 123 RING BINDER Plastic 32mm, 10 pieces per bundle 1 bundle
 124 RUBBER BAND 70mm min lay flat length (#18) 17 box
 125 RULER Plastic, 300mm or 12" 2 piece
 126 RULER plastic, 450mm, 1 piece in individual plastic 19 piece
 127 RULER Steel, 12 inches 3 piece
 128 RULER Steel, 24 inches 3 piece
 129 SIGN PEN Liquid Gel, red 99 piece
 130 STAMP PAD Felt Pad, min 60mm x 100mm 16 piece
 131 STAMP PAD INK violet, 50mL 50 bottle
 132 STAPLE WIRE #10, 12's/box 7 box
 133 STAPLE WIRE for T-30 Gun tacker (1/4) 5 box
 134 STAPLE WIRE Heavy duty, 23/13 25 box
 135 STAPLE WIRE Standard, #35, 5000pcs/box 56 box
 136 STICKER PAD White, Long, 10pcs/pack 8 pack
 137 TABLE Computer Table 1 unit
 138 TAPE DOUBLE-SIDED 24mm width, usable length of 5 meters 8 roll
 139 TAPE DOUBLE-SIDED 48mm width, usable length of 5 meters 6 roll
 140 TAPE MASKING 24mm, 50 meters length 2 roll
 141 TAPE TRANSPARENT 24mm, 50 meters length 122 roll
 142 THUMB TACKS 26 box
 SUB TOTAL = 302,711.24

LOT 3 - COMMON-USE SUPPLIES
 143 CURTAIN ROD Metal curtain rod with wood wrap design. 21mm (3/4") diameter. Adjustable from 49"-85" in length. Mounting hardware included. COLOR: Dark Wood 2 piece
 144 CURTAIN ROD Metal curtain rod with wood wrap design. 21mm (3/4") diameter. Adjustable from 67"-118" in length. Mounting hardware included. COLOR: Dark Wood 2 piece
 145 MONEY DETECTOR 1 unit
 146 RAIN COAT, PLASTIC, LARGE 10 piece
 147 RUBBER GLOVES FOR GRADENING 6 pair
 148 TABLE TOP MICROPHONE 1 unit
 SUB TOTAL = 12,732.00

Date By _____
 Released (BAC) _____
 Returned (Supplier) _____ Printed Name/Signature _____

ABC = Php 387,514.81 Tel. No./Cellphone No.
 PROCUREMENT OF COMMON JANITORIAL & OFFICE SUPPLIES FOUR CAMPUSES
 Date _____

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Janitorial supplies	lot 1	1	Lot	72,071.57
2	Office supplies	lot 2	1	Lot	302,711.24
3	Common use supplies	lot 3	1	Lot	12,732.00

Created by Philip Al C. Estacion
 Date Created 21/06/2018

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Procurement Abstract

CONDITIONS:
 Procurement Method: **Open Competitive Bidding**
 Date: **2018-08-21 10:00:00 AM**
 Office of Procurement: **Procurement Office**

Procurement No. 2018-08-21

QUANTITIES AND UNIT PRICES

NO.	ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	COBA	THE COMPLETE SOLIDWASTE PROJECT MANUAL	EA	1	8,250.00	8,250.00
2	COBA	SKETCHES FOR SITE DESIGN AND ED	EA	1	4,075.00	4,075.00
3	COBA	PROFESSIONAL SET FOR	EA	1	3,925.00	3,925.00
4	COBA	PHOTOGRAPHY FOR	EA	1	3,180.00	3,180.00
5	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
6	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
7	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
8	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
9	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
10	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
11	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
12	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
13	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
14	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
15	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
16	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
17	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
18	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
19	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00
20	COBA	ENVIRONMENTAL IMPACT ASSESSMENT	EA	1	3,025.00	3,025.00

TERMS AND CONDITIONS:
 The bidder shall be responsible for the delivery of the goods to the office of the Procurement Office.
 The bidder shall be responsible for the delivery of the goods to the office of the Procurement Office.

CONTACT INFORMATION:
 Office of Procurement: **Procurement Office**
 Address: **Procurement Office**
 Contact Person: **Procurement Officer**
 Phone: **0917-880-8800**
 Email: **procurement@dbm.gov.ph**



STATE COLLEGE OF BUSINESS ADMINISTRATION
PURCHASE ORDER